

DOCUMENTS REQUIRED FOR TRAVEL

Documents Prepared by Student for Long-term Visa	Comments
A valid PASSPORT (+ a copy of all pages)	- Passport Validity: at least 3 months after your intended return from Germany - Passport should be signed 3rd page of new passports or 7th page of old passports
Filled visa application Form	http://www.kairo.diplo.de/contentblob/180612/Daten/4777782/downloadaddat_ei_visaantrag_langzeitvisum.pdf
2 filled and signed Declaration forms	http://www.guc.edu.eg/docs/euro_declaration_en.pdf
2 Bank Accounts - CIB Account in Euro Currency – done in Cairo through the students themselves AND - Commerz Bank Account (Bank in Germany) done through GUC Berlin Branch To deposit living expenses, student should issue a payment order by GUC Financial Affairs	Living Expenses: for either W16 or S17 only: 3.355 Euro for W16 & S17: 6.710 Euro It is a MUST to issue the long-term stay visa. GUC will transfer a monthly amount of 670 Euro to the students' accounts in Berlin to cover their monthly living expenses. (for students who will be accommodated in the GUC apartment the monthly rent amount will be deducted from the 670 Euro)
3 recent photos according to the biometric specifications	http://www.kairo.diplo.de/contentblob/866046/Daten/24366/download_biopaesse_fotomustertafel.pdf
Visa fees 60 Euro	to be paid to the embassy in EGP
Document Prepared by GUC	Comments
Invitation letter	will be handled through GUC
Health Insurance	upon payment, GUC will issue students a health insurance through MAWISTA, the policy name is 'Student Classic Plus' http://www.mawista.com/krankenversicherung-fuer-auslaendische-gaeste
GUC Registration Certificate + a copy	will be done automatically upon registration by GUC Student Affairs

Note: The GUC will assist students in getting embassy appointments but will not be held responsible for final visa approval. Visa appointments shall be arranged through the GUC. Students who will not be available for their visa interviews and/or students with missing documents will be disregarded from the program.